

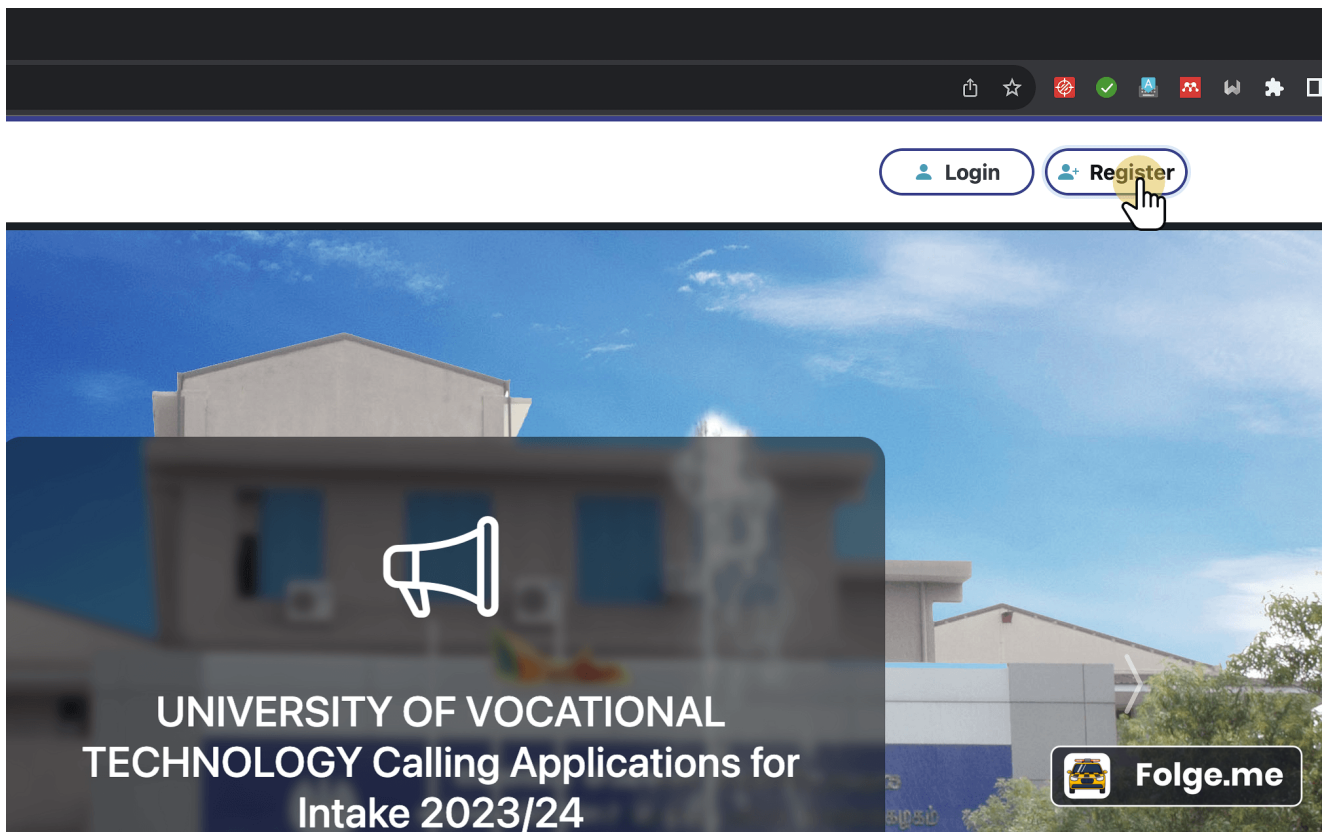
UoVT Online Portal Operational Manual

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12 Enter your personal details and select the category of the application.	13
13 Fill the rest of the details.	14
14 Tick the given checkbox to agree to the conditions.	15
15 Click "Submit" once you are confident that you have duly filled the application.	16
16 Click "Yes" in the popup window.	17
17 Click "Pay now" to move with online payment.	18
18 Enter your credit/ debit card details.	19
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1 Go to <https://portal.uovt.ac.lk>

2 Click "Register" to create your profile.



3 Enter your requested details in this screen to register.

A screenshot of the registration form is shown, overlaid on a background image of a modern building with a fountain. The form is titled "REGISTER" in a bold, blue font. It contains five input fields: "Name", "NIC no.", "Username", "Email", and "Re-Type Email". A yellow circular icon with a hand cursor is positioned over the "Name" field. In the bottom right corner of the form, there is a "Folge.me" logo featuring a yellow car icon and the text "Folge.me".

4 Click "Register"

Re-Type Password

.....

Register



[Login](#) | [Forgot Password?](#)

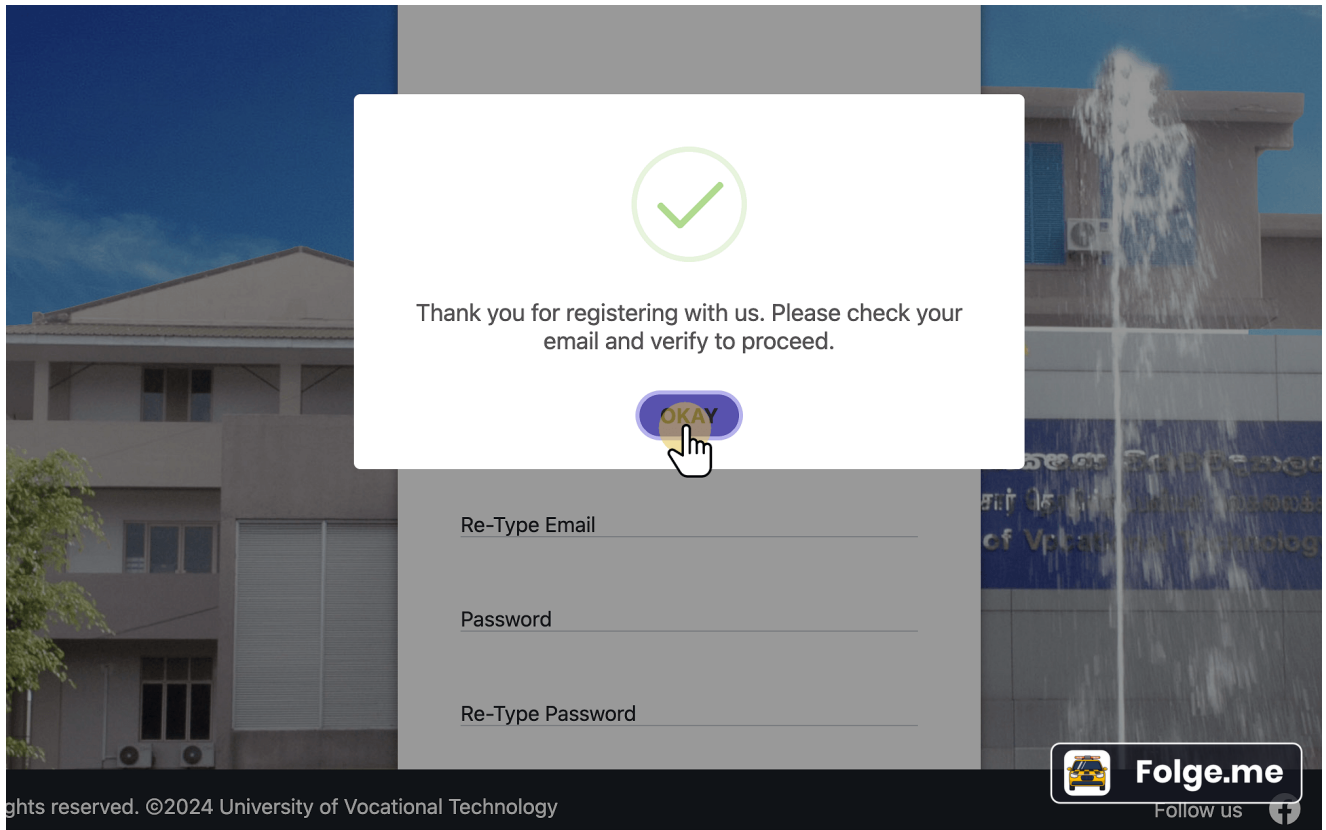


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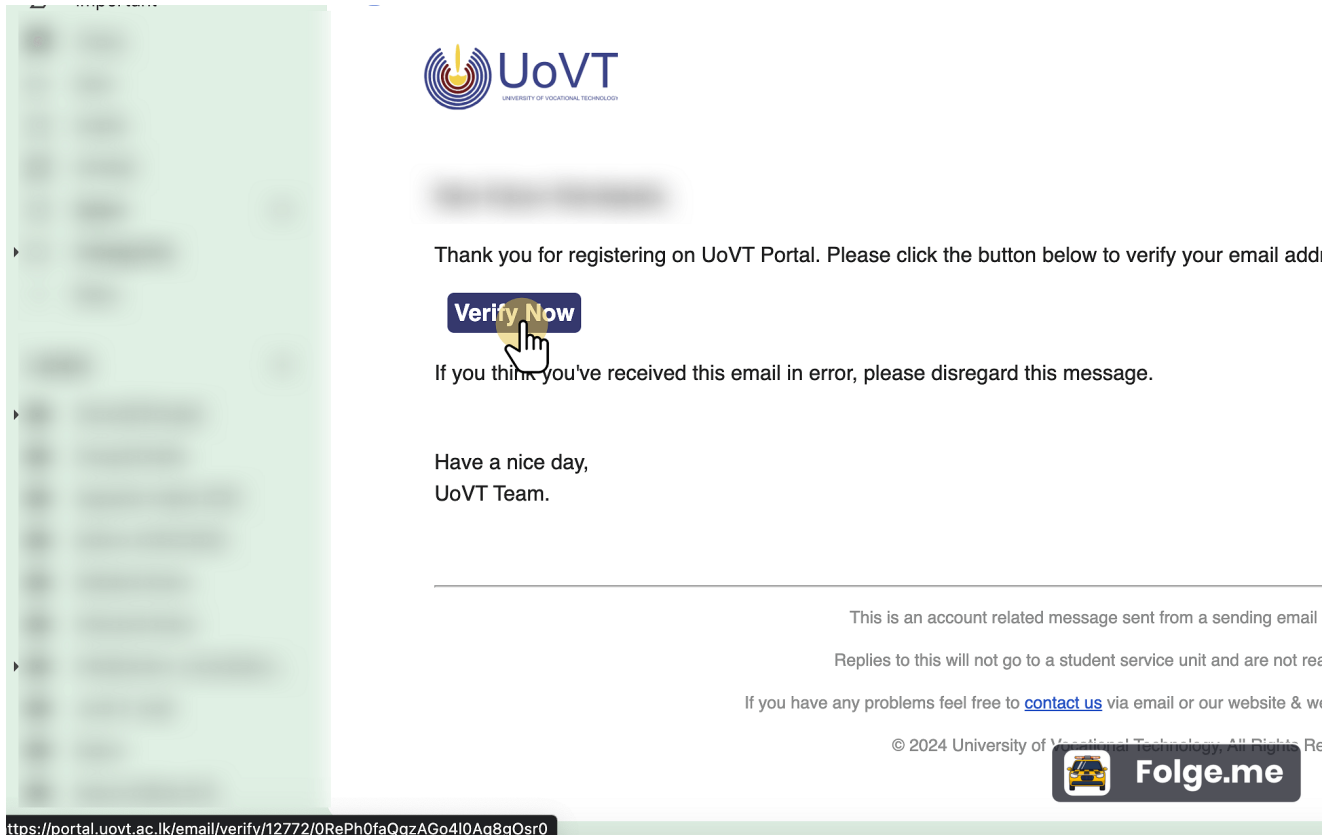



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5 Now, check your emails to verify the account.



6 Click "Verify Now".



 UoVT
UNIVERSITY OF VOCATIONAL TECHNOLOGY

Thank you for registering on UoVT Portal. Please click the button below to verify your email address.

[Verify Now](#)

If you think you've received this email in error, please disregard this message.


Have a nice day,
UoVT Team.

This is an account related message sent from a sending email address.

Replies to this will not go to a student service unit and are not recommended.

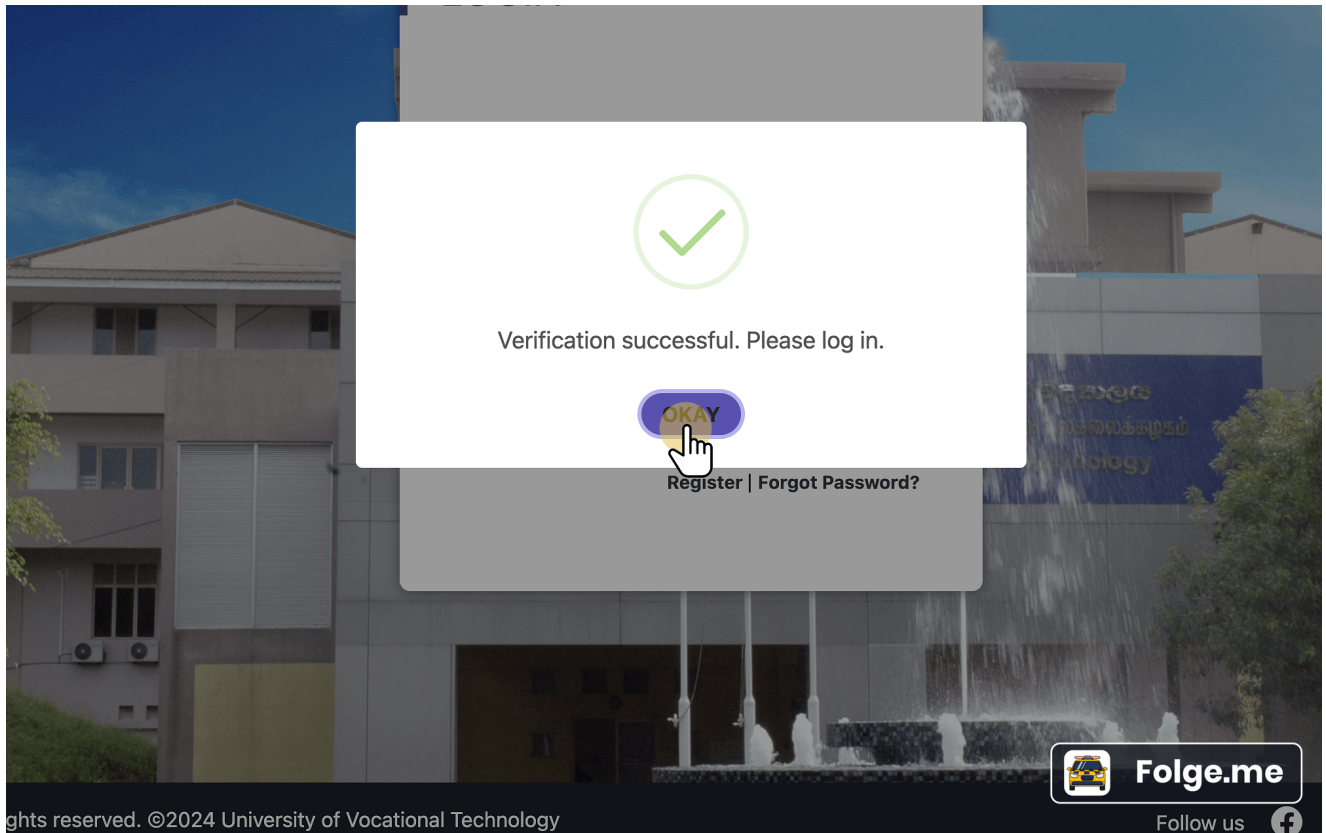
If you have any problems feel free to [contact us](#) via email or our website & we will be happy to assist you.

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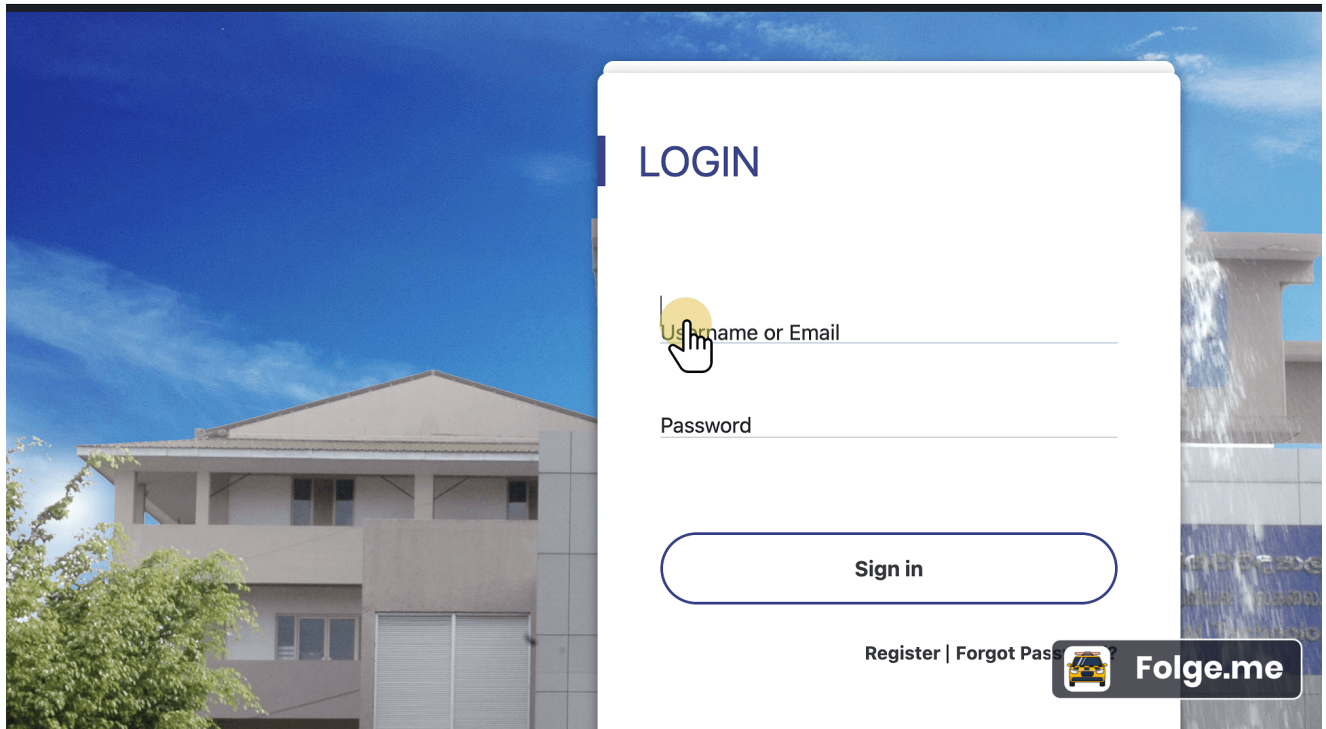
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<https://portal.uovt.ac.lk/email/verify/12772/0RePh0faQgzAGo4l0Aq8gQsr0>

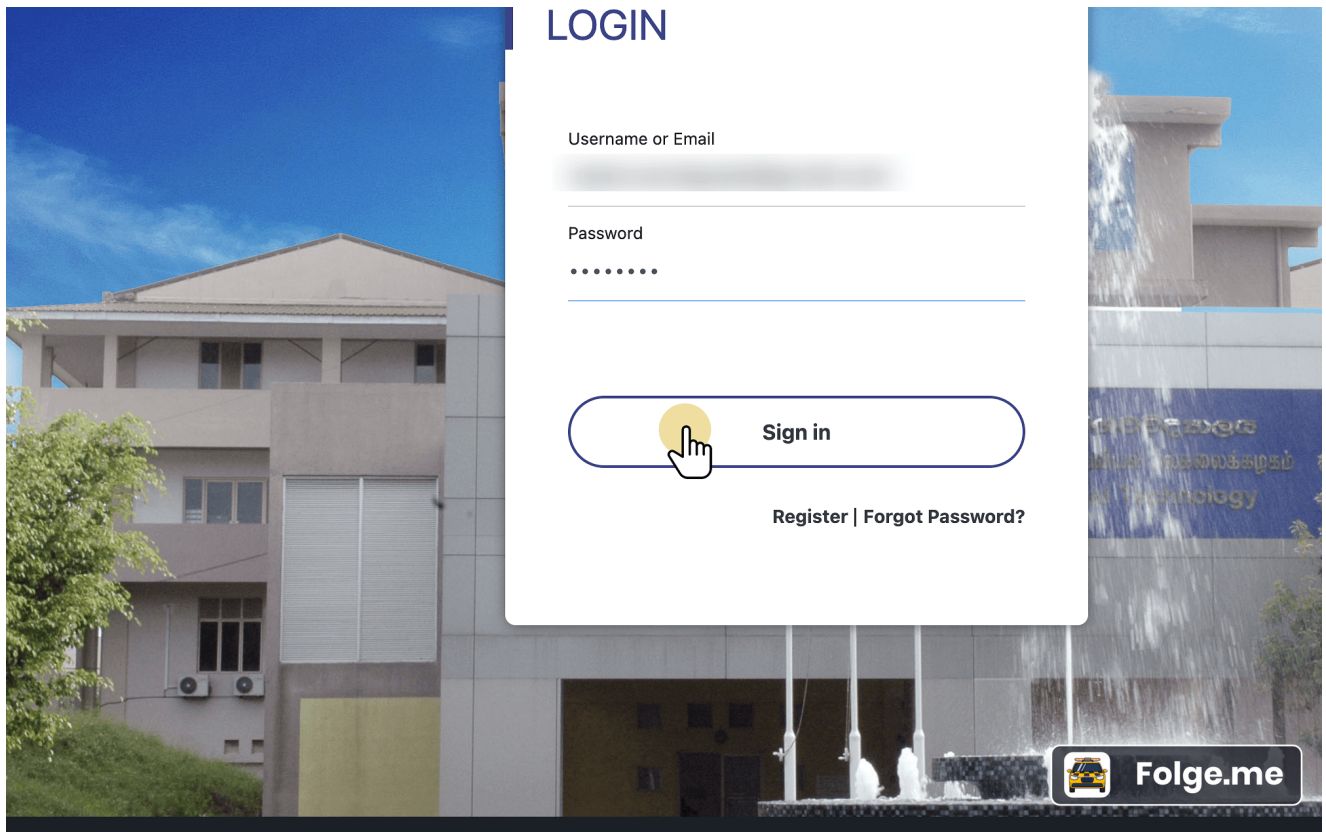
7 The account should be successfully verified.



8 Log into your account with your user name and password.



9 Click "Sign in" to log into your account.



LOGIN


Username or Email

Password

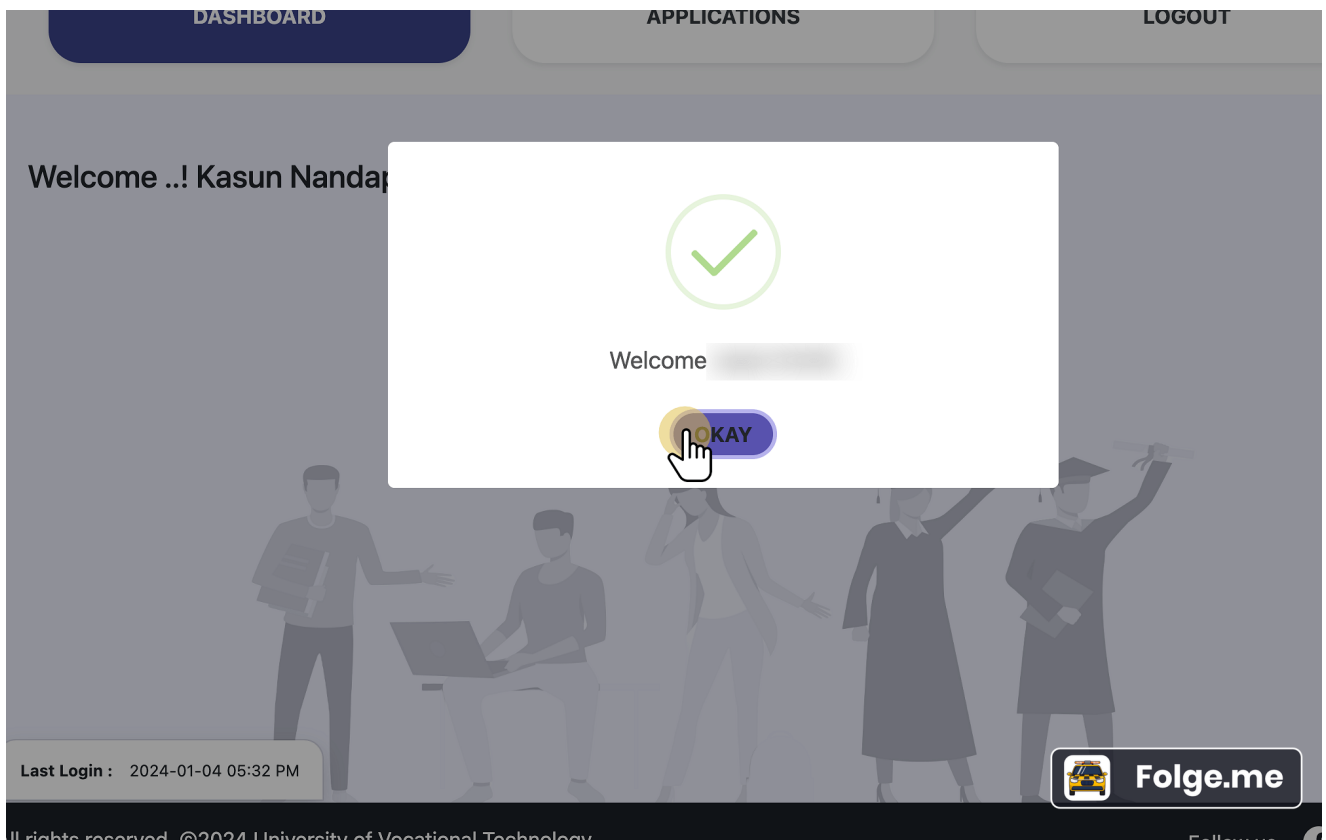
•••••

Sign in

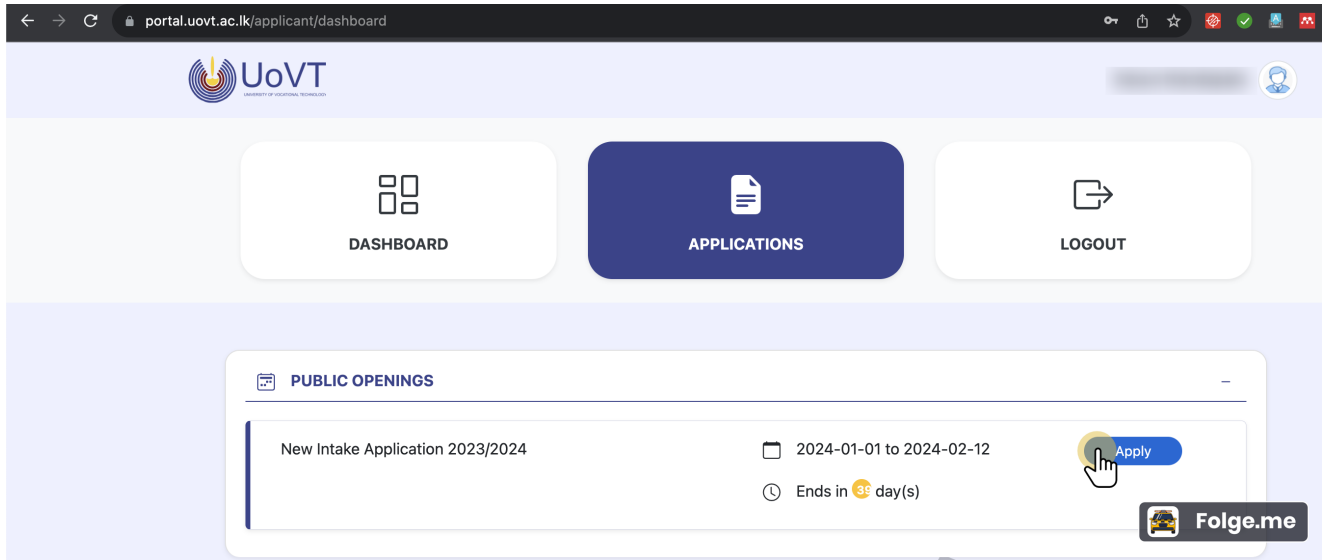
[Register](#) | [Forgot Password?](#)

 **Folge.me**

10 You should now be able to log into your account.



11 Go to "Applications" section and Click "Apply" to fill the application.



12 Enter your personal details and select the category of the application.

- ☐ Tamil ☐ Female ☐ Single
☐ Muslim
Other (Please specify)

SELECT CATEGORY



An application processing fee of Rs. 1000/= needs to be paid FOR EACH CHOICE that you select.

Preferred Delivery Mode *

- ☐ Weekdays ☐ Weekends

No. of Preferred Choices *

--Select--

*** You will be offered the programme based on the order that you select choices here**
EDUCATIONAL QUALIFICATION



13 Fill the rest of the details.

An application processing fee of Rs. 1000/= needs to be paid FOR EACH C

Preferred Delivery Mode *

☐ Weekdays ☒ Weekends

No. of Preferred Choices *

--Select--

*** You will be offered the programme based on the order that you select c**
EDUCATIONAL QUALIFICATION

Type of Qualification *

--Select--

INDUSTRY / TEACHING EXPERIENCE**Folge.me**

14 Tick the given checkbox to agree to the conditions.**Save****Payment Method ***

- ☒ Pay Online (by credit or debit card)
☐ Bank Deposit

☐ I hereby certify that the particulars submitted by me in the application are true and accurate according to ready to accept any consequence that occurs, upon the revelation that the information I provided in this and accurate.

Submit

Last Login : 2024-01-04 05:32 PM

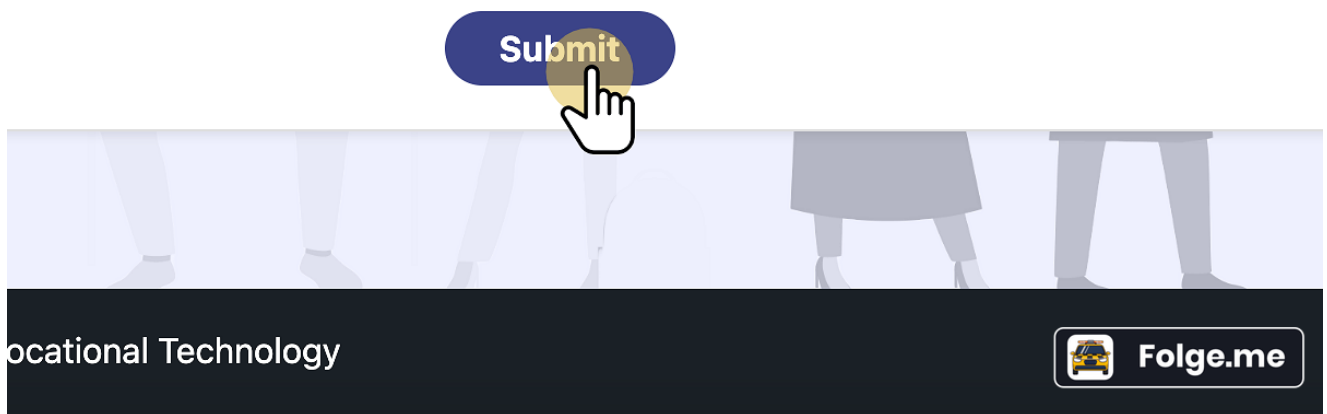
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- 15 Click "Submit" once you are confident that you have duly filled the application.

ard)

lars submitted by me in the application are true and accurate according to my
icethat occurs, upon the revelation that the information I provided in this appli



16 Click "Yes" in the popup window.

you applied, please specify those in the space below and submit valid documentary evidence for consideration of such claims.

You will not be able to edit your form any further if you submit. Are you sure that you want to submit now?

Yes **No**

Payment Method *


☒ Pay Online (by credit or debit card)

☐ Bank Deposit

☒ I hereby certify that the particulars submitted by me in the application are true and accurate according to my knowledge. I am ready to accept any consequence that occurs, upon the revelation that the information I provided in this application is not true and accurate.

Submit

Last Login : 2024-01-04 05:32 PM

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Follow us

17 Click "Pay now" to move with online payment.

Confirm Your Payment

Amount (LKR)

Pay Now



18 Enter your credit/ debit card details.


Payment


Review

Payment Details

* Required field

Card Type *

☒  Visa

☐  Mastercard

Card Number *


Expiration Month * Expiration Year *

Month

Year


CVN *

This code is a three or four digit number printed on the back or front of credit cards.



Your


Total a


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Next

19 Click "Next" to confirm the details and make the payment.

Card Type *

☒  Visa

☐  Mastercard

Card Number *


Expiration Month *

Expiration Year *

CVN *

This code is a three or four digit number printed on the back or front of credit cards.

...



Next

[Cancel Order](#)

Total amount

10.00 Rs

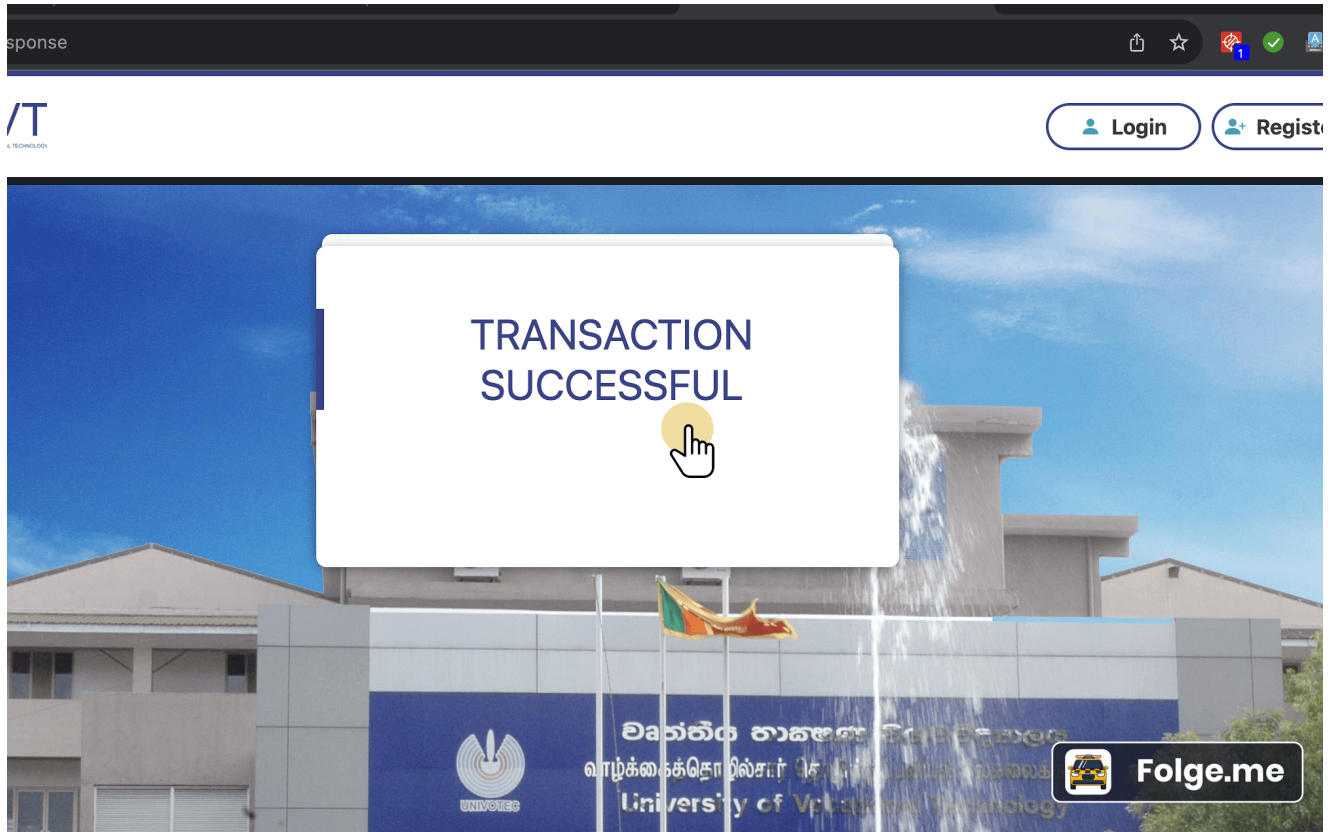


20 Click "Pay" to make the payment.

Your Order	
Visa xxxxxxxxxxxx2769 03-2025	Total amount 10.00 Rs
<div>Pay</div>	

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- 21 If you see this screen, you have successfully submitted the application. Check your emails for confirmation.



22 Alternatively, you can choose "Bank Deposit" option and submit the application.

In such a case, you have to check the confirmation email and make the payment and send proof as specified in the email.

A dark blue rounded rectangular button with the word "Save" in white text.

Payment Method *

- ☐ Pay Online (by credit or debit card)
- ☒ Bank Deposit

Please note that if you select this option, you must deposit the application processing fee and send the corresponding slip to the university via registered post.

Further details will be sent to your email once you have successfully submitted your application.

